Trustee Resolution # _____

ACCEPT A SHORT-TERM CONTRACT FOR HAULING AND DISPOSAL OF TRASH AND RECYCLABLES WITH FINGER LAKES REFUSE DISPOSAL, INC.

WHEREAS, Finger Lakes Community College went out to bid for the Hauling and Disposal of Trash and Recyclables under B24072 ; and

WHEREAS, Ontario County Purchasing did not receive any bids by the due date; and

WHEREAS, Finger Lakes Refuse Disposal, Inc., PO Box 333, Canandaigua, New York 14424 has provided services from October 8, 2021 through October 7, 2024 and was unable to submit their bid by the due date set by Ontario County Purchasing; and

WHEREAS, Finger Lakes Refuse Disposal, Inc., has expressed interest in continuing services under a short-term contract outside of a bid until FLCC goes out to bid in 2025, and they are able to submit a bid under the timeline set by Ontario County Purchasing at that time; and

WHEREAS, this would be a twelve-month short-term contract for the period of October 8, 2024 through October 7, 2025 for a monthly cost of $2,070 which includes all locations for a total annual cost of $24,840, plus any removal of wooden pallets at $150 per pull if necessary; and

WHEREAS, the FLCC Board of Trustees Finance & Facilities Committee has reviewed and approved this resolution;

NOW, THEREFORE BE IT RESOLVED, that the FLCC Board of Trustees hereby accepts a twelve-month short-term contract with Finger Lakes Refuse Disposal, Inc., PO Box 333, Canandaigua, New York 14424 for the hauling and disposal of trash and recyclables services at $24,840 for all locations plus any removal of wooden pallets at $150 per pull for the twelve-month period from October 8, 2024 through October 7, 2025; and

BE IT FURTHER RESOLVED, that certified copies of this resolution be sent to the FLCC VP of Administration & Finance, FLCC VP of Enrollment, FLCC Director of Public Relations & Communications.

Approved by the FLCC Board of Trustees at the meeting on October 2, 2024

October 2, 2024	_____	_____
Date	Donald Cass, Board Chair	George Cushman, Secretary of the Board

I do hereby certify that I have compared the foregoing copy with the resolution duly adopted by the Board of Trustees of Finger Lakes Community College sponsored by Ontario County at their regular meeting held on October 2, 2024 and entered in the minutes thereof. That said copy is a true and correct transcript of the whole of said resolution, in witness whereof, I have hereunto set my hand this 2nd day of October 2024.

_____

Penny Hamilton, Assistant Secretary of the Board

Trustee Resolution # _____

Approve Write-Off of Accounts Receivable

WHEREAS, the FLCC Vice President of Administration and Finance and the FLCC Controller have examined student accounts receivable and determined that there are accounts deemed as uncollectible by internal and external efforts; and

WHEREAS, the FLCC Vice President of Administration & Finance and the FLCC Controller recommend that these accounts be written off to Allowance for Student Tuition and to Due to Other Funds as specified:

Semesters	**Total**
Fall/1998 through Summer/2021	$453,904.34

WHEREAS, the FLCC Board of Trustees Finance & Facilities Committee has reviewed and approved this resolution; and

WHEREAS, the College President recommends Board of Trustees approval of this resolution;

NOW, THEREFORE BE IT RESOLVED, that the FLCC Board of Trustees approves writing off the above specified uncollected receivables; and

BE IT FURTHER RESOLVED, that the FLCC Vice President of Administration & Finance is hereby directed to make all required journal entries associated with this resolution.

Approved by the FLCC Board of Trustees at the meeting on October 2, 2024

October 2, 2024 _____ _____
Date Donald Cass, Board Chair George Cushman, Secretary of the Board

I do hereby certify that I have compared the foregoing copy with the resolution duly adopted by the Board of Trustees of Finger Lakes Community College sponsored by Ontario County at their regular meeting held on October 2, 2024 and entered in the minutes thereof. That said copy is a true and correct transcript of the whole of said resolution, in witness whereof, I have hereunto set my hand this 2nd day of October 2024.

_____
Penny M. Hamilton, Assistant Secretary of the Board

Trustee Resolution # _____

APPROVE AMENDMENT FOR AN ADDITIONAL 20-YEAR LEASE EXTENSION BETWEEN FINGER LAKES COMMUNITY COLLEGE AND THE FLCC FOUNDATION, INC. MULLER FIELD STATION AND FISH CULTURE & RESEARCH CENTER

WHEREAS, Finger Lakes Community College entered into a lease agreement on June 20, 2024 with the Finger Lakes Foundation, Inc. for the rental of the Muller Field Station and Fish Culture & Research Center located at 6455 County Road 36, Town of Canadice, County of Ontario, State of New York for a twenty-year period commencing on September 1, 2024 through August 31, 2044; and

WHEREAS, the College and the Foundation would like to amend the lease agreement to allow for 4 additional 5-year extension opportunities for a total of 20 additional years, and a total of 40 years; and

WHEREAS, the Tenant shall pay the Landlord rent, following this amended schedule and payment of said annual rent shall be made in four equal quarterly installments, September 1st, December 1st, March 1st, and June 1st

Duration	Annual Rent
September 1, 2024 – August 31, 2029	$75,000
September 1, 2029 – August 31, 2034	$80,000
September 1, 2034 – August 31, 2039	$85,000
September 1, 2039 – August 31, 2044	$90,000
September 1, 2044 – August 31, 2049	$95,000
September 1, 2049 – August 31, 2054	$100,000
September 1, 2054 – August 31, 2059	$105,000
September 1, 2059 – August 31, 2064	$110,000; and

WHEREAS, the FLCC Foundation, Inc. and the FLCC College have mutually agreed to amend said lease for the rental of the Muller Field Station and the Fish Culture & Research Center located at 6455 County Road 36, Town of Canadice, County of Ontario, State of New York for a forty-year lease, September 1, 2024 through August 31, 2064 with the annual rent amounts as noted in the chart above; and

WHEREAS, the FLCC Board of Trustees Finance & Facilities Committee has reviewed and approved this resolution;

NOW, THEREFORE, BE IT RESOLVED, that the FLCC Board of Trustees approves the amendment to extend the lease between Finger Lakes Community College and the FLCC Foundation, Inc. of the Muller Field Station and Fish Culture & Research Center commencing September 1, 2024, to August 31, 2064, with the annual rent made in four equal quarterly installments, September 1st, December 1st, March 1st, and June 1st.

Approved by the FLCC Board of Trustees at the meeting on October 2, 2024

October 2, 2024 _____ _____
Date Donald Cass, Board Chair George Cushman, Secretary of the Board

I do hereby certify that I have compared the foregoing copy with the resolution duly adopted by the Board of Trustees of Finger Lakes Community College sponsored by Ontario County at their regular meeting held on October 2, 2024 and entered in the minutes thereof. That said copy is a true and correct transcript of the whole of said resolution, in witness whereof, I have hereunto set my hand this 2nd day of October 2024.

_____
Penny Hamilton, Assistant Secretary of the Board

Trustee Resolution # _____

Approval and Adoption of Seeker – EV Stations in G lot

WHEREAS, FLCC staff working with the Ontario County Director of Planning and JACOMB, LLC a vendor determined by the New York State Energy Research and Development Authority (NYSERDA) as eligible for government entities, including Finger Lakes Community College, to contract with for the purchase, installation, and maintenance of electric vehicle charging stations (EV Stations) without bidding and eligible to receive direct payment from NYSERDA under NYSERDA's Charge Ready NY program; and

WHEREAS, application 0000787585 was submitted to NYSERDA for the purchase, installation, and five years operation and maintenance of twelve level 2 charging stations in Parking Lot G to provide for students, staff, and the public the opportunity to charge vehicles at FLCC's main campus; and

WHEREAS, Notice has been received from NYSERDA that grant application 000787585 was fully funded at the amount of $24,000.00 (hereinafter the 'NYSERDA Grant'), meaning that in combination with funds available from Rochester Gas and Electric under the Make Ready Program, FLCC is not expected to incur any cost for the purchase, installation, and five years' worth of operation and maintenance for said EV stations in Parking Lot G other than maintaining lighting and access to said EV stations for the public at all times; and

WHEREAS, The acceptance of said NYSERDA grant by this Board of Trustees, upgrade and extension of electric service, extension of data network connectivity, purchase, installation, and operation of said EV stations, coordination with the Friends of CMAC to maintain public access to the EV charging stations (except during CMAC events), provision of signage for the public, maintaining 24 hour lighting and public access to the charging stations, and setting of rates to charge customers for use of said charging stations is collectively an 'action' as said term is defined in the New York State Environmental Quality Review Act and its implementing regulations found at 6 NYCRR Part 617, hereinafter collectively referred to as "SEQR"; and

WHEREAS, A Short Environmental Assessment Form (EAF) Part I and draft Part II regarding said action (collectively the 'EAF') has been drafted and submitted to this Board by the Director of Facilities and Grounds; and

WHEREAS, Based upon the information contained in the EAF, it appears that the Action is an unlisted action under SEQR involving permitting and grant funding from other agencies; and

WHEREAS, The Board of Trustees desires to solicit comments from the public concerning the purchase, installation, and operation of EV Charging Stations in G lot of the Main FLCC Campus prior to its determination of significance pursuant to SEQR.

NOW, THEREFORE BE IT RESOLVED, That this Board hereby establishes its desire to act as lead agency pursuant to SEQR for the environmental review of purchase, installation, and operation of EV Charging Stations in G lot of the Main FLCC Campus; and

BE IT FURTHER RESOLVED, That a Public Hearing before the Board Trustees appointed committee of the President and Vice President of Administration and Finance is hereby scheduled to be held at 1:00 PM local time on October 18, 2024, in the Carpenter Board Room on the first floor of the main FLCC Campus at 3325 Marvin Sands Drive, Canandaigua, NY 14424, to hear any and all comments from the public concerning purchase, installation, and operation of EV Charging Stations in G lot of the Main FLCC Campus and the establishment of this Board of Trustees as Lead Agency to conduct a coordinated review of said action; and

BE IT FURTHER RESOLVED, That the Secretary of this Board is hereby authorized and empowered to circulate to all interested and involved agencies the EAF with a letter stating this Board's desire to serve as lead agency pursuant to SEQR for the environmental review of the purchase, installation, and operation of EV Charging Stations in G lot of the Main FLCC Campus and solicit any comments relevant to a determination of significance or objection to this Board serving as lead agency by November 2, 2024;

BE IT FURTHER RESOLVED, That the Secretary of this Board is hereby authorized and empowered to advertise said public hearing in the official newspapers of Finger Lakes Community College and to notify all interested and involved agencies of said public hearing.

Approved by the FLCC Board of Trustees at the meeting on October 2, 2024

October 2, 2024	_____	_____
Date	Donald Cass, Board Chair	George Cushman, Secretary of the Board

I do hereby certify that I have compared the foregoing copy with the resolution duly adopted by the Board of Trustees of Finger Lakes Community College sponsored by Ontario County at their regular meeting held on October 2, 2024 and entered in the minutes thereof. That said copy is a true and correct transcript of the whole of said resolution, in witness whereof, I have hereunto set my hand this 2nd day of October 2024.

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Penny M. Hamilton, Assistant Secretary of the Board

Trustee Resolution # _____

Professional Services Agreement between Community Counseling Service Co., LLC and Finger Lakes Community College and Finger Lakes Community College Foundation

WHEREAS, the Finger Lakes Community College Foundation has determined a need for a Feasibility Study overview to help determine if FLCC and the FLCC Foundation can successfully meet its fundraising goals; and

WHEREAS, the Finger Lakes Community College Foundation selected Community Counseling Service Co. (CCS) to be the best company for this study based on its offerings including full service, experience with other community colleges, limitations to foundation staff involvement, and a timeline that aligns with the needs of FLCC and the FLCC Foundation; and

WHEREAS, the study will run from October 7, 2024 through January 26, 2025 with a total fee of $75,000 paid in four monthly installments split equally between the FLCC Foundation and FLCC; and

WHEREAS, additional costs apply for wealth screenings beyond the initial 10,000 records and for any travel costs incurred by CCS.

NOW, THEREFORE BE IT RESOLVED, that the FLCC Board of Trustees approves the Professional Service Agreement between CCS, FLCC, and the FLCC Foundation, Inc. for feasibility study from October 7, 2024 through January 26, 2025 for a total amount of $75,000 paid in four monthly instalments split equally between the FLCC foundation and FLCC.

Approved by the FLCC Board of Trustees at the meeting on October 2, 2024

October 2, 2024	_____	_____
Date	Donald Cass, Board Chair	George Cushman, Secretary of the Board

I do hereby certify that I have compared the foregoing copy with the resolution duly adopted by the Board of Trustees of Finger Lakes Community College sponsored by Ontario County at their regular meeting held on October 2, 2024 and entered in the minutes thereof. That said copy is a true and correct transcript of the whole of said resolution, in witness whereof, I have hereunto set my hand this 2nd day of October 2024.

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Penny M. Hamilton, Assistant Secretary of the Board

Trustee Resolution # _____

AUTHORIZE A CONTRACT FOR COLLEAGUE SYSTEM SUPPORT SERVICES

WHEREAS, Finger Lakes Community College has determined that there is a need for ongoing support of our Colleague systems to develop a nursing support application and to be more efficient and less customized; and

WHEREAS, Ellucian is an expert in how their products should be configured and used we have chosen them to assist us with this project; and

WHEREAS, we were able to secure a quote to accomplish this work over the course of one year totaling $75,000; and

WHEREAS, the term of this agreement would be from October 3, 2024 to March 31, 2025; and

WHEREAS, the FLCC Board of Trustees Finance & Facilities Committee has reviewed the quote as of October 2, 2024.

NOW, THEREFORE BE IT RESOLVED, that the FLCC Board of Trustees hereby awards a contract for Ellucian Advisory Support Services, 2003 Edmund Halley Drive, Suite 550, Reston, VA 20191, for Finger Lakes Community College at a total cost not to exceed $75,000; and

BE IT FURTHER RESOLVED, that certified copies of this resolution be sent to the FLCC VP of Administration & Finance and FLCC Chief Information Officer.

October 2, 2024	_____	_____
Date	Donald Cass, Board Vice Chair	Richard Russell, Secretary of the Board

I do hereby certify that I have compared the foregoing copy with the resolution duly adopted by the Board of Trustees of Finger Lakes Community College sponsored by Ontario County at their regular meeting held October 2, 2024 and entered in the minutes thereof. That said copy is a true and correct transcript of the whole of said resolution, in witness whereof, I have hereunto set my hand this October 2, 2024.

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Penny Hamilton, Assistant Secretary of the Board

Trustee Resolution # _____

AUTHORIZE A CONTRACT RENEWAL WITH SUNY Information Technology Exchange Center (ITEC)

WHEREAS, Finger Lakes Community College wishes to continue using ITEC Services to provide backup to FLCC IT staff in the areas of virtual server environment and system administration, and assist with security initiatives and researching technologies and best practices, in FY2024-25; and

WHEREAS, ITEC has supported Finger Lakes Community College with this service for the last two years; and

WHEREAS, ITEC possesses unique capabilities and expertise that align well with FLCC's IT team, technology and SUNY; and

WHEREAS, this contract renewal would be until the end of the fiscal year through August 31, 2025 at a total cost not to exceed $51,680; and

NOW, THEREFORE BE IT RESOLVED, that the FLCC Board of Trustees hereby awards a contract for Technology Support Services with Information Technology Exchange Center (ITEC), Buffalo State College, 1300 Elmwood Ave., Twin Rise 200, Buffalo, N.Y. 14222 at a total cost not to exceed $51,680; and

BE IT FURTHER RESOLVED, that certified copies of this resolution be sent to the FLCC VP of Administration & Finance and FLCC Chief Information Officer.

October 2, 2024 _____ _____

Date Donald Cass, Board Vice Chair Richard Russell, Secretary of the Board

I do hereby certify that I have compared the foregoing copy with the resolution duly adopted by the Board of Trustees of Finger Lakes Community College sponsored by Ontario County at their regular meeting held on October 2, 2024 and entered in the minutes thereof. That said copy is a true and correct transcript of the whole of said resolution, in witness whereof, I have hereunto set my hand this 2nd day of October 2024.

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Penny Hamilton, Assistant Secretary of the Board

Trustee Resolution # _____

Establish an AI Thinktank Lab

WHEREAS, the Finger Lakes Community College has determined that it is an essential need to establish an AI Thinktank Lab to keep pace with the ever-changing needs related to AI technology.

WHEREAS, the Finger Lakes Community College will form a Steering Committee of two members selected by College Academic Senate and College Council, two College Administrators and four subject matter experts.

WHEREAS, there will be the formation of two research groups developed to engage anyone to become involved and share ideas and learn from each other. The first group will focus on how AI can support curricular support in all areas from curriculum development to support in the classroom, to teaching an AI classroom. The second research group will determine how AI can support non-curricular activities throughout college operations and business processes.

NOW, THEREFORE BE IT RESOLVED, that the FLCC Board of Trustees approves to establish an AI Thinktank Lab with Board designated funds not to exceed the cost of $100,000.

Approved by the FLCC Board of Trustees at the meeting on October 2, 2024

October 2, 2024	_____	_____
Date	Donald Cass, Board Chair	George Cushman, Secretary of the Board

I do hereby certify that I have compared the foregoing copy with the resolution duly adopted by the Board of Trustees of Finger Lakes Community College sponsored by Ontario County at their regular meeting held on October 2, 2024 and entered in the minutes thereof. That said copy is a true and correct transcript of the whole of said resolution, in witness whereof, I have hereunto set my hand this 2nd day of October 2024.

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Penny M. Hamilton, Assistant Secretary of the Board